

PROCEDURE

For Organizing the Preparation of Master Theses by Foreign Citizens

1. General Provisions

1.1. This Procedure for Organizing the Preparation of Master Theses by Foreign Citizens (hereinafter – the Procedure) is a local legal act of the Educational Institution "Belarusian State Academy of Music" (hereinafter – the Academy) has been developed on the basis of paragraph five of clause 81 of the Rules for Conducting the Attestation of Students, Trainees and Listeners at Mastering the Content of Educational Higher Education Programmes, approved by the Resolution of the Ministry of Education of the Republic of Belarus dated October 13, 2023 No. 319 (hereinafter – the Rules), in accordance with the Code of the Republic of Belarus on Education, and the Educational Standard of Advanced Higher Education in Speciality 7-06-0215-02 "Musical Art", approved by the Resolution of the Ministry of Education of the Republic of Belarus dated May 18, 2023 No. 160.

1.2. This Procedure defines the rules for organizing the preparation of Master Theses, the requirements for the contents and design thereof, as well as the evaluation criteria.

1.3. The terms and notions used in this Procedure have the meanings defined by the Code on Education of the Republic of Belarus and the Rules.

1.4. Since the approval date of this Procedure, the Procedure for Organizing the Preparation of Master Theses dated May 13, 2022, No. 223, shall lose its force.

2. Aim and objectives of Master Thesis

2.1. The Master Thesis (hereinafter – the MT) is an independently completed scientific and research work that has internal unity, dedicated to solving a theoretical or practical problem in the relevant area of professional activity, indicating the author's personal contribution to the science or practice.

2.2. The aim of preparing the MT is to define the graduate student's development level of analytical abilities, the presence of scientific knowledge in the chosen speciality, and skills of working in the genre of scientific studies.

2.3. The tasks of the MT are as follows:

- Conducting a theoretical justification and disclosing the essence of categories, phenomena and problems on a topic that is relevant for the chosen field of science or culture;
- Consideration of the adopted and development of a new (if necessary) methodology for conducting studies, selection of a methodology by which the analysis of material on the chosen topic will be carried out;
- Conducting independent studies on a chosen topic that corresponds to the graduate student's scientific and professional interests, based on the collected material and comprehensive analysis thereof.

2.4. Preparation of the MT assumes the following:

- The application by the graduate student of the acquired knowledge to solving problems in the chosen field of science or culture;
- A search, systematization, analysis and generalization of materials on the topic of the MT;
- The use of modern methods in the analysis of scientific, music and other sources;
- The independent writing of the MT with the presentation of various viewpoints on the problem under study and formulation of graduate student's own position;
- Presentation of conclusions, proposals and recommendations on the problem under study; and
- The use of information and communication technologies in designing the MT.

3. Organization of Preparation of Master Thesis

3.1. Foreign graduate students are granted the right to define the topic of the MT in accordance with their professional interests and the profile of the division where the graduate student specializes. The topic of the MT may be aimed at solving professional problems in the field of history and theory of performing arts, theory of interpretation and performing analysis, music pedagogy and psychology, and methods of teaching how to play an instrument.

3.2. The MT training programme is one of the sections of graduate student's individual work plan, which is developed by the scientific supervisor together with the graduate student and approved by the Rector of the Academy.

The MT training programme includes the following:

- The justification of the topic, which should briefly describe the relevance, aim and tasks of the proposed study, its essence and methodology, and other information; and
- A list of activities for the implementation of the research work indicating the planned presentations at conferences and publications on the topic under study.

3.3. The current control over the implementation of the graduate student's individual work plan is conducted by the scientific supervisor and the division where the study is conducted.

3.4. The Dean of the respective division, as well as the Head of the Department where the MT is prepared, are responsible for organizing the preparation of the MT.

4. Contents of Master Thesis

4.1. The structural parts of the MT are as follows:

- The title page;
- The list of contents;
- The of symbols (if necessary);
- The introduction;
- The general work characterization;

- The main part (split into chapters, sections and subsections);
- The conclusion;
- The list of sources used;
- The list of the master student's publications (if any);
- Annexes (if necessary).

4.2. The title page is the first page of the MT and is drawn up according to the form presented in Annex 1 to this Procedure. The topic name in the title page of the MT shall be the same as in the Order of the Rector of the Academy.

4.3. The list of contents is the second page of the MT and includes the titles of its structural parts (see point 4.1), indicating the starting page numbers of each part.

4.4. The introduction part shall justify the scientific problem associated with the topic of the graduate student's study, as well as the relevance there. The volume of the introduction is 1–2 pages.

4.5. The general work characterization shall contain the following formulations:

- The aim and tasks of the study;
- The object and the subject of the study;
- The methodology and the methods of the study;
- The structure and the volume of the MT.

4.6. The main part of the MT is presented in chapters, sections and subsections. The main part shall contain an analytical review of the literature, and theoretical and practical sections of the study.

The presentation of the material of the main part of the MT shall be subordinated to the aim of the study, reflect the mastery of the conceptual apparatus and scientific terminology, the skills of scientific analysis and citation, the ability to correctly and logically present the text, and to convincingly reveal the topic.

The split of the main material of the MT into chapters and sections shall be logically justified and is defined by the graduate student.

Each chapter shall end with brief conclusions, which form the basis of the wording of the main scientific results of the MT presented in the conclusions.

4.7. The conclusions shall present the essence of the scientific results of the MT, obtained in the course of implementing the aim and tasks of the study, and the prospects for further scientific development of the topic.

4.8. When writing the MT, a master student must provide references to the sources (including the MT and diploma works) from which he/she has borrowed materials or individual results. It is not allowed to retell the text by other authors without referencing them, as well as to quote it without using the quotation marks.

4.9. The list of used sources shall contain the sources referenced in the MT, organized in the following order:

- The legislative acts and by-laws of the Republic of Belarus;
- Other sources, namely: specialized scientific literature; training and teaching manuals; articles from journals and other periodicals; electronic information resources, etc.

4.10. Annexes are provided when it is necessary to use a significant amount of factual data of an auxiliary nature, which predefines the removal of them from the main part of the text of the MT. The annexes shall include musical examples, tables, diagrams, any additional text, audio and video recordings, illustrative materials, copies of documents that constitute the evidence base of the study and confirm the scientific and (or) practical application of the results of the study. The volume of each annex and of all the annexes together is not limited.

5. Designing the Master Thesis

5.1. The minimum volume of the text of the MT is 20 pages of computer typesetting (50,000 printed characters). Annexes are not included into the total volume of the MT.

5.2. The following parameters shall be used when typing the text: the language of presentation is Russian or Belarusian¹; the font is Times New Roman in normal style (not bold, without underlining); the font size – 14 points; the font colour is black. The text is printed with a line spacing of 18 points in the "Exact" mode with alignment by the width of the sheet. Paragraph indentation is 1.25 cm, top and bottom margins are 20 mm, the left one – 30 mm, the right one – 10 mm. The sizes of margins and paragraph indents must be the same throughout the text of the work.

5.3. The structural parts of the MT, as well as each of the chapters and each of the annexes, shall start in a new sheet.

5.4. The headings of the structural parts of the MT (List of Contents, Introduction, General Work Characterization, Chapters (numbered and entitled), Conclusions, List of Used Sources and Annexes) are printed at the top of the respective pages, centred, in lowercase letters except for the first capital letter, in bold, sized 16 pt. The headings are separated from the text by a gap of one line.

5.5. In the List of Contents, all headings of the structural parts of the MT are written in lowercase letters except for the first capital letter. The end of the last word of each heading is connected by a dot with the page number in which the heading is located. Page numbers are entered in Arabic numerals close to the right margin without the letter "p" and punctuation marks.

5.6. The chapters of the MT are numbered in Arabic numerals (for example, Chapter 1. Methodological basis of the study).

5.7. Chapters may include sections and subsections. Sections must have headings with serial numbers within the chapter. The section number in its heading is written as an Arabic numeral after the chapter number and separated from it by a period (e.g. 1.1).

Subsections must have ordinal numbering within the section. The subsection number sequentially includes the chapter, section and subsection numbers, separated by periods and written in Arabic numerals (e.g. 1.1.2). The subsection may have its title.

¹ It is allowed to include text fragments in other languages.

Section and subsection titles (if any) are written in lowercase except for the first capital letter with a paragraph indent, in bold. There is no period between the last digit of the heading number and the heading text, or at the end of the heading. Headings are separated from the text on both sides by a one-line gap.

It is prohibited to move the section and subsection title from page to page, or to place them at the bottom of the page if there are less than two lines of text after the title.

5.8. The numbering of MT pages shall start from the title page, which is not numbered. Pages are numbered with Arabic numerals in the lower right corner.

5.9. The footnotes are formatted page by page automatically, placed at the bottom of each page and start with a capital letter. Several footnotes are numbered sequentially using Arabic numerals. The text of the footnotes is printed in 12 pt font.

5.10. References to sources are made with the indication of the ordinal number of the source under which it is entered in the "List of Used Sources" of the MT, as well as the page of this source in which the referenced material is located. References to the source are enclosed in square brackets (for example, [5, p. 225]).

5.11. The List of Used Sources shall specify the information about all the sources, recorded in the alphabetical order by authors' surnames or source titles. First go sources written in the Cyrillic alphabet, then – in the Latin one. The sources in the Chinese language are given in translation into Russian with the Chinese equivalent placed at the end of the entry. For each source, the author, title of the work, place of publication, name of the publisher, year of publication, and number of pages or page range shall be indicated.

The information about sources is numbered sequentially in Arabic numerals. The description of each source in the list is written with a paragraph indentation, includes its serial number, which is separated by a period from the text of the description. An example of the design of the list of referenced sources in accordance with the Order of the Supreme Attestation Commission of the Republic of Belarus dated June 25, 2014, No. 159 (as amended by the Order of the Supreme Attestation Commission of the Republic of Belarus dated September 8, 2016, No. 206) is presented in Annex 2 to this Procedure.

The data about the graduate student's publications is numbered in Arabic numerals, which are supplemented by the letter "A" ("author's") after a hyphen. For example: "1-A Kuznetsov, O. P. Harmonic features ...".

5.12. Musical examples may be placed in the relevant annex or within the text. Each musical example shall be numbered and entitled placed before the example, aligned to the right edge of the sheet. It is not allowed to separate (carry from page to page) a musical example from its title.

The number of a musical example in the annex shall include the letter of the annex and the serial number of the musical example, separated by a period (e.g. A.1. Smolsky D. Sonata for Flute and Piano, Part I, Main Part).

The number of a musical example within the text includes the chapter number and the serial number of the musical example, separated by a period (e.g. 2.3. Chopin F. Etude Op. 10 No. 1, Reprise).

Musical examples are created by using information and communication technologies. In some cases, it is allowed to create musical examples and diagrams by hand.

5.13. Tables are placed in the MT in the relevant annex or within the text. The table number and title are placed above the table. It is unacceptable to separate the title from the table.

The numbering and entitling tables is done similarly to musical examples.

In justified cases, it is allowed to make tables in the landscape format, placing them in such a way that the table can be read when the sheet is turned 90° clockwise. In this case, the table is made on separate A4 sheets. When transferring part of the table to another page, "Continuation of the table" is written in the upper right corner on the next page and its number is indicated (for example, Continuation of Table 3.2).

5.14. Illustrations may be placed in the corresponding annex or, in justified cases, inside the text of the MT after the end of the paragraph where the illustration is mentioned. Each illustration shall be numbered and entitled to be placed below it and centred. Illustrations are numbered similarly to musical examples (e.g. Fig. B.3. Professor V. A. Zolotaryov's class. Minsk, 1939; Fig. 2.3. N. Serdobov as Rigoletto, Minsk, 1948).

It is not allowed to separate (transfer from page to page) an illustration from the title under it.

Illustrations are made using information and communication technologies. It is allowed to make colour illustrations (diagrams, photographs and charts).

In justified cases, it is allowed to make illustrations on separate A4 sheets in the landscape format with their numbers and titles placed along the long side of the sheet. In this case, the illustration shall be readable when the sheet is turned 90° clockwise.

5.15. Annexes shall be placed at the end of the MT or as a separate part (book). Annexes are usually made on A4 sheets.

Each annex shall start in a new page. The title of the annex is placed at the top of the page, centred, and includes the word "Annex", its designation in capital (uppercase) Cyrillic letters (except for the letters Ё, З, Й, О, Ч, Ъ, Ы, Ь, Ъ) and the title. If the document has one annex, it is designated by the letter A (e.g., Annex A. Musical examples).

Annexes must have the same continuous page numbering as the rest of the text. The text of the MT must contain references to all the annexes (e.g., see Annex B. Schemes). Annexes shall be arranged in the order in which they are mentioned in the text. All the annexes shall be listed in the MT's List of Contents, with their designation and title.

5.16. It is allowed to correct minor typing errors, typos and graphic inaccuracies discovered during the preparation of the MT may be corrected by erasing or painting over with white paint with careful hand-written corrections in these places, as well as by gluing paper fragments with corrections.

5.17. The MT is printed on white A4 paper on one side of the sheet by using computer technology. The print intensity throughout the MT must be clear and uniform.

5.18. One copy of the MT is placed (bound) in a hard cover and signed by the graduate student on the title page and on the back of the last sheet.

6. Duties of Supervisor and Reviewer of Master Thesis

6.1. A graduate student who is coping with the contents of the educational programme of the Master Degree programme shall submit a signed completed MT to his/her scientific supervisor.

6.2. The scientific supervisor is obliged to write an opinion on the MT containing the following:

- The level and reliability of the conducted study;
- The volume of the graduate student's fulfilled individual work plan;
- The degree of graduate student's independence and initiative;
- The graduate student's ability to use scientific and specialized literature;
- The evaluation of the graduate student's ability to conduct studies;
- The possibility of using the obtained results in practice;
- The overall evaluation of the MT.

6.3. The MT reviewer is approved at a division sitting no later than one month before the defence. A person from among the following staff can be appointed as a reviewer:

- The professors and teaching staff (hereinafter – the PTS) of the division where the MT was fulfilled;
- The PTS of other divisions of the Academy;
- The PTS of other establishments of higher education of the Republic of Belarus;
- Experts from organizations of the relevant sectors of the economy and social sphere; and
- Employees of scientific institutions.

6.4. The reviewer shall write a high-quality and timely review of the MT in accordance with the requirements established by this Procedure.

6.5. The review must note the following:

- The relevance of the topic of the MT;
- The compliance degree of the MT contents with the graduate student's individual work plan;
- The logical structure of the material;
- The completeness and consistency of the critical review and analysis of the literature on the topic of the MT;
- The completeness of application of the methodology of the conducted study, presentation of graduate student's own theoretical results; and the evaluation of the reliability of the obtained data;
- The presence of duly reasoned conclusions based on the results of completing the MT;
- The practical significance of the MT, the possibility of using the obtained results;
- Any deficiencies and weaknesses of the MT;

- Any comments on the design of the MT and the presentation style of the material;
- The overall evaluation of the MT, expressed as a mark in points.

A form in accordance with Annex 3 to this Procedure is attached to the review, in which the reviewer justifies the mark of the MT.

7. Procedure for Preparing Master Thesis for Defence

7.1. The MT accompanied by the supervisor's review is submitted to a sitting of the division where the study was conducted.

The decision to admit the MT to defence is made at the sitting of the division, which hears the graduate student's report (the pre-defence), discusses the MT and defines its compliance with the graduate student's individual work plan, as well as the student's readiness for the defence.

The MTs that are not submitted for the pre-defence or that have received a negative conclusion from the division are not admitted to the defence.

7.2. The MT that has been admitted by the division to the defence is sent to the division head for reviewing.

7.3. No later than five days before the defence, the graduate student shall submit the following documents to the dean's office of the respective department: one bound and signed copy of the MT; the supervisor's opinion, the review, a report on the degree of the originality of the work in the "Antiplagiat" software.

7.4. At the defence of the MT, the members of the State Examination Committee (hereinafter – the SEC) shall fill out the form in accordance with Annex 4 to this Procedure, evaluating the graduate student's scientific report, the work presentation, the nature and quality of the music demonstration, the level of scientific discussion, and the contents and quality of designing the MT.

7.5. The approbation forms of the results of the scientific study are publications and presentations at conferences on the topic of the MT. These forms are not mandatory, but their presence can be taken into account when assigning the final mark. Information about the approbation can be placed in the section entitled "General Work Characterization" or as annexes (certificates, diplomas of conference participants, or acts of implementation into the educational process).

8. Evaluation Criteria of Master Thesis

8.1. The SEC Chairperson, based on the analysis of the results presented by the reviewer and SEC members, justifies the final mark.

When assigning a mark to the MT, the following shall be taken into account:

- The relevance of the study and the accent of the work towards the performance (musicological) profiling;
- The compliance of the work contents with the declared topic;
- The completeness of disclosing the topic;

- The methodological justification of the study (a clear understanding of the subject and object, a competent and precise formulation of the aim and tasks, argumentation of the methods used in the work);
- The logic of the MT structure;
- The scientific level and analytical depth of the text presentation;
- The use of the terminology corresponding to the topic of the study;
- The prospects of the work for further scientific or practical use;
- The design of the MT in accordance with the requirements specified in this Procedure;
- The level of the defence of the MT and of the scientific discussion;
- The quality of the presentation accompanying the defence of the MT; and
- The quality of the demonstration of the musical material.

8.2. The defence of the MT is evaluated by a mark in points on a ten-point scale. The result "defended" with a score of at least 4 (four) points is considered positive. The result "not defended" is unsatisfactory.

10 (ten) points:

- The MT is notable for its originality and novelty of the conducted study and obtained results;
- The MT contains a qualitatively justified relevance; it is promising for further scientific or practical use;
- The text of the MT competently presents the methodological basis of the study; it clearly formulates the aim and tasks of the work; a thorough analysis of the musical material was conducted based on the relevant scientific literature and with the involvement of the necessary terminology;
- At the defence, the graduate student has presented a competently composed report on the work topic, which is accompanied by an artistically designed presentation and musical examples;
- The graduate student's answers to questions are detailed and justified; they testify to his/her scientific competence and broad erudition;
- The presence of approbation of the MT results is mandatory;
- The graduate student demonstrates a high level of scientific achievements, and the ability to further scientific activities;
- The text of the MT is characterized by a high level of originality.

9 (nine) points:

- The text of the MT competently presents the methodological basis of the study, clearly formulates the aim and tasks of the work; it provides a thorough analysis of the musical material based on the relevant scientific literature and with the use of the necessary terminology;
- The text of the MT demonstrates the graduate student's ability to work with scientific sources and critically analyze the contents thereof;
- At the defence, the graduate student has presented a competently composed report on the topic of the MT, which is accompanied by an artistically designed presentation and musical examples;

- The graduate student's answers to questions are accurate and substantively comprehensive;
- The presence of approbation of the MT results is desirable;
- The graduate student demonstrates his/her ability to continue scientific work;
- The text of the MT is characterized by a high level of originality.

8 (eight) points:

- The text of the MT presents a clear understanding of the theoretical essence of the problem under study; the methodological basis of the study; a high-quality analysis of the musical material has been conducted; the appropriate terminology was used, and the relevance of the topic of the MT is justified;
- The MT has a predominantly practical focus;
- At the defence, the graduate student has presented a well-written report on the topic of the MT, a presentation reflecting the main results of the study, musical examples (if possible);
- The graduate student's answers to questions are mostly accurate and convincing;
- The text of the MT is characterized by a high level of originality.

7 (seven) points:

- The text of the MT presents a generally clear understanding of the theoretical essence of the problem under study;
- the implementation of MT is carried out in accordance with the topic, the chosen methodology, however, there are individual inconsistencies in terms of the formulation of the object, subject, aim and tasks;
- the text of the MT, the List of Used Sources, annexes are designed in accordance with the requirements specified in this Procedure, with minor shortcomings;
- During the defence, the graduate student presents a well-written report on the topic of the MT, a presentation reflecting the main results of the study, and musical examples (if possible);
- the graduate student's answers to questions are mostly correct and convincing, but demonstrate insufficient use of scientific terminology.

6 (six) points:

- The text of the MT does not competently present the methodological basis of the study, a superficial analysis of the musical material is performed without support from scientific literature and without using the necessary terminology;
- the relevance of the topic is unconvincingly justified;
- at the defence, the graduate student presents a scientific report that superficially reflects the content of the work;
- the presentation does not reflect the results of the work or is completely absent;
- musical examples do not sufficiently illustrate the main provisions of MT;
- the graduate student's answers to questions are not distinguished by accuracy and content.

5 (five) points:

- The text of the MT is descriptive;
- The text of the MT fails to competently present the methodological basis of the study; the analysis of the musical material was performed superficially, without support from scientific literature and without using the necessary terminology;
- The relevance of the topic is not convincingly justified; the MT has no practical focus;
- The final conclusions of the MT are generally reliable, but insufficiently justified;
- At the defence, the graduate student has presented a scientific report that superficially reflects the content of the work;
- The presentation fails to confirm the results of the work or is completely absent;
- There is no demonstration of musical examples;
- The graduate student's answers to questions are inaccurate and meaningless.

4 (four) points:

- The MT is of an abstract nature;
- The text of the MT fails to present the methodological basis of the study; the analysis of the musical material is poorly performed; the main scientific literature and the necessary terminology were not used;
- The relevance of the topic was not justified;
- At the defence, the graduate student has presented a report that fails to reflect the work contents;
- The presentation and demonstration of musical examples were absent;
- The graduate student's answers to questions are unsatisfactory.

3 (three) points:

- The MT fails to meet the requirements specified in this Procedure in terms of the contents and design;
- The text of the MT is a compilation of fragments of borrowed texts;
- At the defence, the graduate student presents a report consisting of a set of separate theses;
- The graduate student experiences significant difficulties in answering questions or refuses to answer them.

2 (two) points:

- The MT fails to meet the requirements specified in this Procedure in terms of the contents and design;
- At the defence, the graduate student presents a report of an unsatisfactory level or refuses to present the report;
- The graduate student experiences significant difficulties in answering questions or refuses to answer them.

1 (one) point:

- The MT fails to meet the requirements specified in this Procedure in terms of the contents and design;

- The text of the MT demonstrates superficial knowledge of the work topic;
- The text of the MT is disparate fragments and rough drafts that fail to add up into a finished text;
- At the defence, the graduate student refuses to present a report and answer questions;
- The SEC has found absence of independence in performing the MT or plagiarism.

Annex 1
To the Procedure for Organizing
The Preparation of Master Theses

Form

MINISTRY OF CULTURE OF THE REPUBLIC OF BELARUS
EDUCATIONAL INSTITUTION
"BELARUSIAN STATE ACADEMY OF MUSIC"

Faculty of _____
Department of _____

Master Thesis
Name of the Topic

For the Master Degree
In Speciality 7-06-0215-02 "Musical Art"

Performed by the Graduate Student

Surname, name and patronymic (if any)

Signature
Scientific supervisor —

Position

Academic degree and academic title (if any)

Surname, name and patronymic (if any)

Minsk, 20__

Examples of describing individual documents

Document Characterization	Example of Bibliographic Description
Editions by one, two and three authors	Harnoncourt, H. Baroque music today: music as speech : ways to a new understanding of music / N. Harnoncourt ; translated by Mary O'Neill ; G. Reinhard // Pauly, general editor. – Portland : Amadeus Press. – 1988. – 205 p.
Editions by four and more authors	Chinese music / F. Jiexuan, Q. Jianzhong, Z. Zhentao, Ju Qihong ; chief editor: Q. Jianzhong ; translator: P. White. – Beijing : Culture and Art Publishing House, 1999. – 180 p., ill. – (Chinese culture and art series).
Multi-volume edition as a whole	The new Grove Dictionary of Music and Musicians : [in 29 vol.] / edited : Sadie S. ; executive editor : Tyrrell J. – New York : Grove : London : Macmillan Publishers, 2001.
Collections of articles and works	Comparative musicology and anthropology of music : essays on the history of ethnomusicology / edited by Nettl B. and Bohlman Ph. – Chicago : London : The University of Chicago Press, cop. 1991. – XVII, 378 c.
Materials of conferences	Musical work : boundaries and interpretations : selected papers / 38th Baltic Musicological Conference dedicated to the centenary of Lithuanian composer and music critic Jakubenas V. (1904–1976), Vilnius, 21–23 October 2004. – Vilnius : [s. n.], 2006. – 301 p.
Abstracts of dissertations	Ballard, M. Demystifying the Choral Music of Herbert Howells: A Pedagogical Approach via Selected Works : Abstract of Doctor Thesis / University of South Carolina. – Univerity Libraries, Scholar Commons, 2024. – 125 p.
Textbooks, teaching materials	MacClintock, C. Readings in the History of Music in Performance : textbook / Indiana University Press – Bloomington & Indianapolis, 2011. – 432 p.
Electronic resources of local access	Theatre [Electronic resource] : Encyclopaedia : Based on materials of the “The Great Russian Encyclopaedia” Publishers : in 3 Volumes. – M. : Cordis & Media, 2003. – CD-ROMs : Vol.1 : Ballet; Vol. 2 : Opera; Vol. 3 : Drama

Electronic resources of remote access	Musical analysis structure and violin playing technique in suzuki violin book [Electronic resource]. – Access mode: https://www.elibrary.ru/item.asp?id=23945242 – Date of access: 29.01.2025.
Sheet music editions	Bach, J. S. Minuet from the “Notebook for Anna Magdalena Bach” (1725) [Score] : for grand piano / Piano News Magazine. – Copyright @ Op 111 Productions, 2001–2024
Audio editions	Rubin, R. The Creative Act. A Wat of Being [Audio Record] ; [performing] Solo. – Audible. An Amazon Company, 2022
Video editions	Musical Parties with the Presidential Orchestra of the Republic of Belarus [Vide record] : concert / [performed by] the Presidential Orchestra of the Republic of Belarus, Artistic Director & Conductor V. Babarikin, soloists K. Moskvich, pan-flute (1–4, 7–14), V. Nikitchenko, vocal (5, 6). – [2006]. – 1 DVD

Examples of describing document parts

Parts of books	Sarrazin, N. Music and the Child / N. Sarrazin // Approaches to Music Education. – Chapter 4. – Publisher Open SUNY, 2016. – P. 62–78.
Articles from collections	Kalavinskaite, D. Mass: a contemporary interpretation of the canon / D. Kalavinskaite // Musical work : boundaries and interpretations. – Vilnius, 2006. – P. 75–81.
Articles from materials of conferences, seminars and report theses	Janeliauskas, R. A musical composition in the aspect of the historical principles of music arrangement / R. Janeliauskas // A composition as a problem : proceedings of the 2.nd conference on music theory, Tallin, April 17–18, 1998. – [Vol.] 2. – Tallin, 1999. – P. 126–152.
Articles from reference editions	Olovnikov, V. // Composers of Belarus: Reference Edition. / T. G. Mdivani, R. I. Sergienko. – Minsk : Belarus, 1997. – P. 22–31.

Evaluation Indicators of Master Thesis
(To be filled in by the reviewer and submitted along with the review)

No.	Evaluation Indicators	Mark (0 or 1 point)
1.	Justification of the relevance of the study	
2.	The literacy and accuracy of formulating the aim and tasks, of the object and subject of the study, and the clarity of justifying the methodological basis of the work	
3.	Compliance of the work contents with the applied topic and selected profile	
4.	The disclosure degree of the topic of the MT	
5.	The presence and completeness of a well-written review of scientific literature	
6.	Clarity, precision and logical sequence of presentation of the text of the thesis, the scientific style of narration	
7.	The presence of a competently executed analytical part with the use of the necessary terminology	
8.	Level of using information and communication technologies in the work	
9.	Compliance of the design of the scientific work with the requirements	
10.	Compliance of the formatting of the List of Sources with the requirements	
	Final mark	

Annex 4
To the Procedure for Organizing
The Preparation of Master Theses

Form

Evaluation Indicators of Master Thesis
(The Table to be filled in by SEC members at the defence of the MT)

No.	Evaluation Indicators	Mark (1 or 2 points)
1.	A well-written and convincing scientific report on the topic of the MT	
2.	The presentation of the design of the MT with high-quality and artistically which demonstrates the main results of the work	
3.	An appropriate demonstration of musical examples (live performance of music by the graduate student or presentation of examples in a sound recording)	
4.	A competent scientific discussion conducted at a professional level with a high communication culture	
5.	Contents and quality of designing the MT	
	Final mark	